Theses Format[1]
For the subjects on Humanities

Faculty of Humanities and Social Sciences

(1)   Monograph Theses

Standard Theses/Monograph Theses are presented as monographs which comprise several chapters as detailed below under three main sections. The student is the sole author of a monograph.

Preliminary Pages

    I.   Title Page
   II.   Copyright Page if any
  III.   Abstract
  IV.   Dedication, Acknowledgements, and Preface (each optional)
   V.   Table of Contents, with page numbers
  VI.   List of Tables, List of Figures, or List of Illustrations, with titles and page numbers (if applicable)
 VII.   List of Abbreviations (if applicable)
VIII.   List of Symbols (if applicable)

Main Pages

  IX.   Chapters, including: (refer to the description for details) ***

- Introduction.
- Main body, with consistent chapters as headings and subheadings as appropriate.
- Conclusion.

(*** details are given below under description)

Final Pages

     X.   Appendices (if applicable)
  XI.   References
 XII.   Bibliography

Description

Given below is a description of the pages mentioned above.

I.   Title page

- The full title of the thesis and any subtitle as approved by the Respective Departments, separated through a colon.
- Candidate's full name as registered at the Faculty.
- The qualification for which the thesis is submitted, e.g. B. A, (special Degree on Philosophy)
- The month and year of submission.

II.   **Abstract**

The abstract should be between 250-300 words.

III.   Dedication (if any)

IV.   Acknowledgements
- Acknowledge all those who have supported the research and the thesis
- In the event any contribution, collaboration, or direction from other/s, it is important that **the extent** of your own contribution and **the extent of** others' involvement is made obvious both under Acknowledgements and at relevant points within the thesis. For instance, others' contribution is especially needed in detailed percentage for creative theses such as music and performance

V.   Table of Contents
- List in sequence all relevant chapters, sections and subsections; appendices, references and bibliography, and any other supporting material, with the relevant page numbers,

VI.   Lists of tables, figures, etc. if available
- Items should be in the order in which they appear in the text.

VII. List of Abbreviations (if applicable)
VIII. Lists of symbols, if available

IX. Chapters***
- Introduction.
- Main body, with consistent chapters with appropriate headings and/or sub-headings, depending on the nature of the study.
- Conclusion.

  *** Each thesis should include all the key components required for a thesis: research context/background, statement of problem, literature review, methodology including ethical review where necessary, conceptual/theoretical background, results, discussion, analysis and so on as guided by the team of supervisors

  Appendices
- Supporting material of considerable length, lists, commentaries, questionnaires etc., which would interrupt the main text, should be included as appendices,
- Label appendices as A, B, etc. and treat as additional chapters after the main text,
- Style must be consistent with the text of the main thesis.

X. References

- Harvard, MLA, APA and alternative styles as directed by the respective Department: Consistency is required.

XI. Bibliography, if given

- Bibliography should be arranged in a logically, i.e. alphabetically by author within broad topic categories.

Word count: limit to 25000 words.