



## UNIVERSITY OF SRI JAYEWARDENEPURA – SRI LANKA

### 48<sup>th</sup> CONVOCATION

48<sup>th</sup> Convocation of the University of Sri Jayewardenepura will be held on 21<sup>st</sup>, 22<sup>nd</sup> & 23<sup>rd</sup> October 2022 at the Bandaranaike Memorial International Conference Hall for the conferment of degrees.

**Considering the present situation, we are in the process of calling convocation supplications from the faculty wise this time.**

**Accordingly eligible graduands of the Faculty of Humanities and Social Sciences are required to submit the completed convocation supplication forms. Graduands from other faculties may also be called in due course.**

Convocation supplication form can be downloaded from .....

#### Convocation Fee

First Degree	Rs. 8,000.00
First Degree (in absentia)	Rs. 8,000.00

Dully filled supplication forms along with the scanned copies of the following documents {**(must be clear scanned documents (not images or photos taken from camera, mobile phones, etc.))**} should be sent on or before 01.08.2022 via **con.fhss@sjp.ac.lk**

1. Dully filled supplication form & the declaration (A4 size)
2. Certified copy of the birth certificate (check name, whether it is exactly the same as the name written on the supplication form)
3. The bank receipt for the payment of the convocation fee (yellow copy)
4. A scanned copy of the first two pages of the Student Record Book to certify your name in the registration of the University is as same as in the Pass List

{Subject of the e-mail should be as follows:

: Index number, Registration no, Name of the Degree

Ex : AR/16/12xxx, AR89xxx, Bachelor of Arts Honours Degree in Geography}

The reply e-mail will be sent to the graduands within 14 days after receiving the above documents. If any graduand who did not receive a reply e-mail must contact the Academic Student affairs, Publications & Examinations Division after 14 days. (contact numbers : 2758219/2758220)

All originals of the above e-mailed documents together with a self-addressed (23 cm x 10 cm) Rs. 45/= stamped envelope stating **the index number, registration number & the name of the degree with the relevant course** on top left hand corner (this is mentioned in no. 02 of the Convocation supplication form) should be sent by the registered post to the following address to reach on or before 08.08.2022. (do not send the Student Record Book or original Birth Certificate)

Deputy Registrar  
Academic Student affairs, Publications & Examinations Division  
University of Sri Jayewardenepura  
Gangodawila, Nugegoda

Use the following link to access the students' payment system for relevant payments.

<http://.....> (Before generating the payment receipt, you must select the “convocation fees” category in the **Income Type** drop down menu)

### **Extra information**

**The name you have written on your convocation supplication form should exactly be the name appearing on your Birth Certificate.**

**In the original degree certificate, your name in Sinhala will be appeared as on your birth certificate and in English, it will be appeared as in the final results. {If there is any spelling correction in your name, please get it corrected before sending the supplication form}**

**Cloaks will be issued by the Faculty of Humanities & Social Sciences two weeks prior to the Convocation. Before that you should handover your Student Identity Card to the Faculty Office and return your Library Books.**

Deputy Registrar  
Academic Student Affairs, Publications & Examinations